

# Signing into iClicker Classic with your SSO Security Key

As part of an ongoing effort to improve the security and stability of the integration between iClicker and UVACollab, the UVACollab team is enabling a new method for UVA users to sign into the iClicker Classic software: the SSO Security Key.

These step-by-step instructions will show you how to obtain your Security Key, how to use it to sign into the iClicker Classic software, and how to sync your rosters.

Visit the iClicker tool in your site, and copy your SSO Security Key.

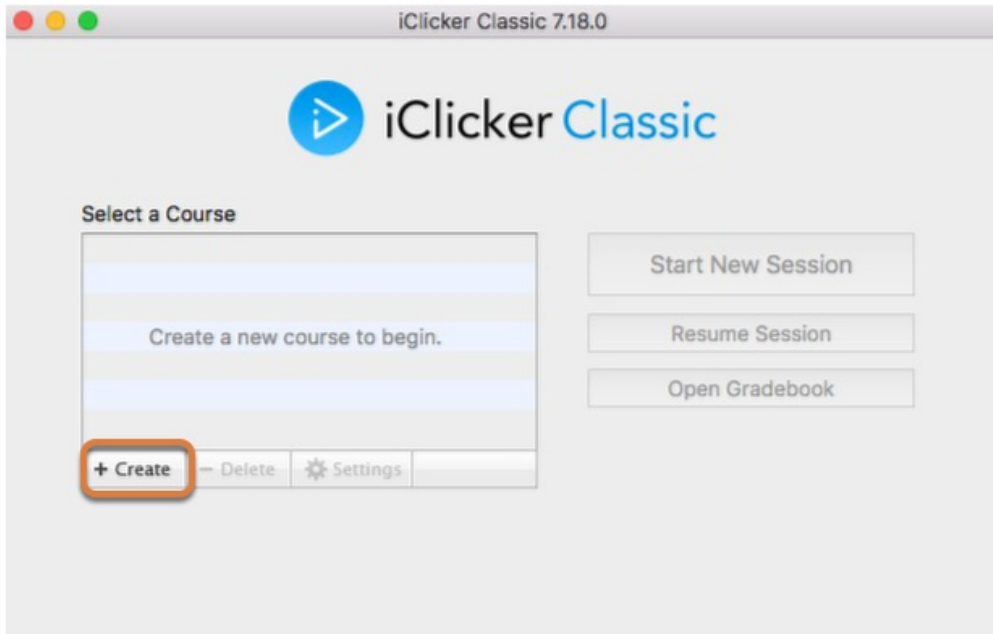


To locate and copy your SSO Security Key:

1. Visit your site, and click iClicker in the tools menu on the left side of the page.
2. Click SSO Security Key.
3. Click on your security key to select it, then copy it to your clipboard.

**i** Your SSO Security Key is the same in every site in which you have added the iClicker tool. It is unique to you; *you should treat it as a password, and you should not share it with anyone else.*

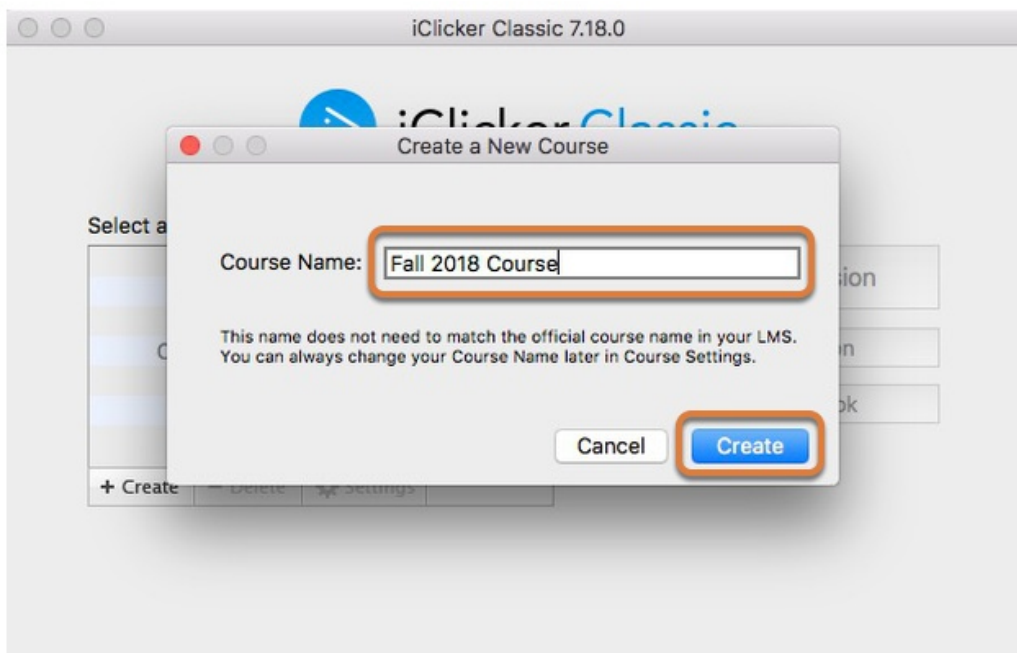
Open the iClicker Classic software, and click Create to create a new course.



After copying your security key, open the iClicker Classic software. Don't forget to [visit the Clickers site](#) to download the latest version of the software, if you haven't done so already!

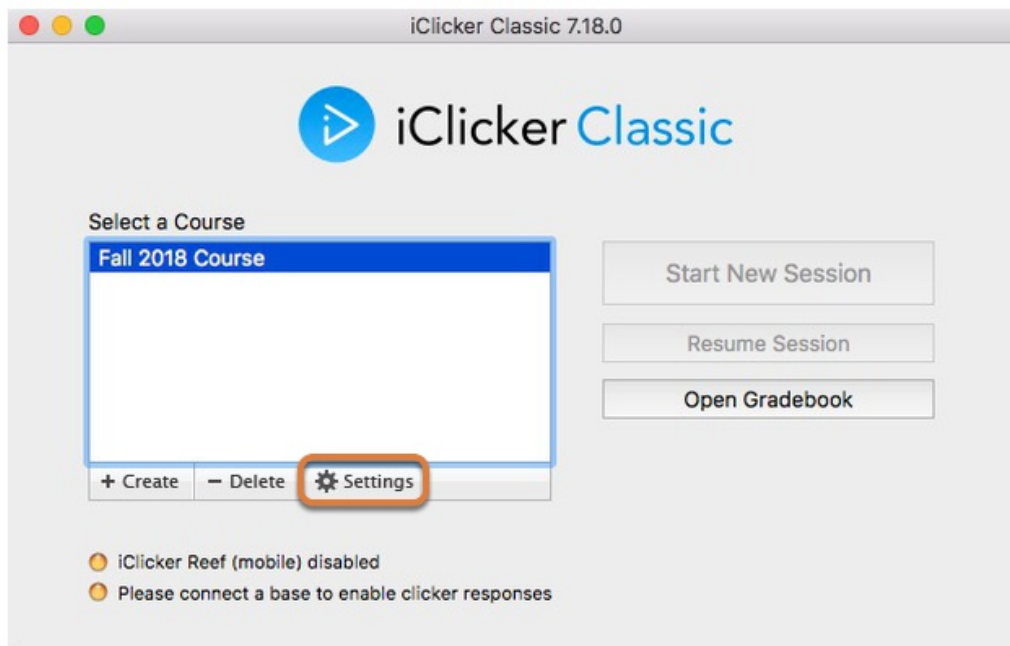
Click Create to create a new course.

Enter a name for the course, and click Create.



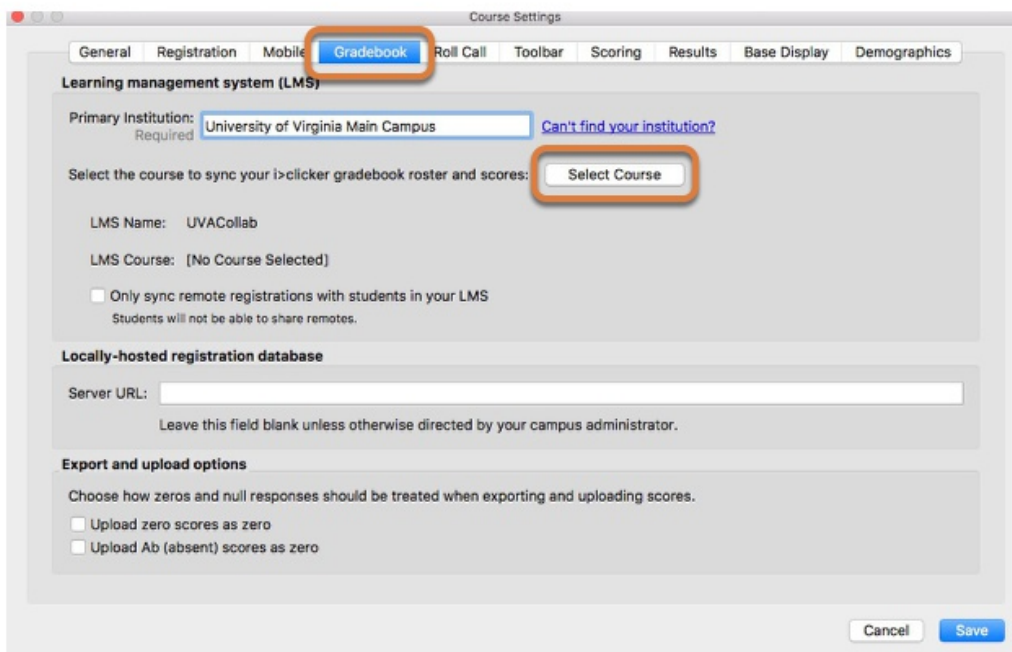
Enter a name for your course in the *Course Name* box, and click Create.

Select the course in the list, and click Settings.



Click on the course to select it, then click Settings.

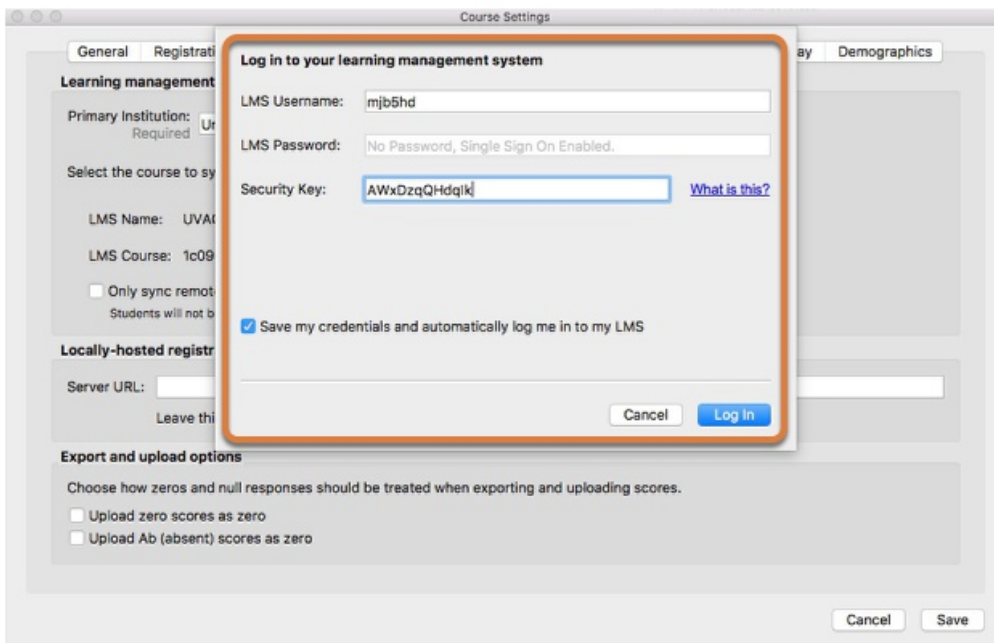
Click Gradebook, then click Select Course.



The screenshot shows a web browser window titled "Course Settings". At the top, there is a horizontal menu with several tabs: "General", "Registration", "Mobile", "Gradebook", "Roll Call", "Toolbar", "Scoring", "Results", "Base Display", and "Demographics". The "Gradebook" tab is highlighted with a blue border. Below the menu, the "Learning management system (LMS)" section is visible. It contains a "Primary Institution:" field with a dropdown menu showing "University of Virginia Main Campus" and a link "Can't find your institution?". Below this is a label "Select the course to sync your i>clicker gradebook roster and scores:" followed by a "Select Course" button. Further down, there are fields for "LMS Name:" (UVA Collab) and "LMS Course:" ([No Course Selected]). There is also a checkbox for "Only sync remote registrations with students in your LMS". Below the LMS section is the "Locally-hosted registration database" section with a "Server URL:" field. At the bottom, there is an "Export and upload options" section with two checkboxes: "Upload zero scores as zero" and "Upload Ab (absent) scores as zero". At the very bottom right of the window are "Cancel" and "Save" buttons.

The course settings will be displayed. In the list of settings near the top of the page, click Gradebook to open the gradebook settings, then click Select Course.

Enter your computing ID and SSO Security Key, and click Log In.



The image shows a 'Course Settings' window with a modal dialog titled 'Log in to your learning management system'. The modal contains the following fields and options:

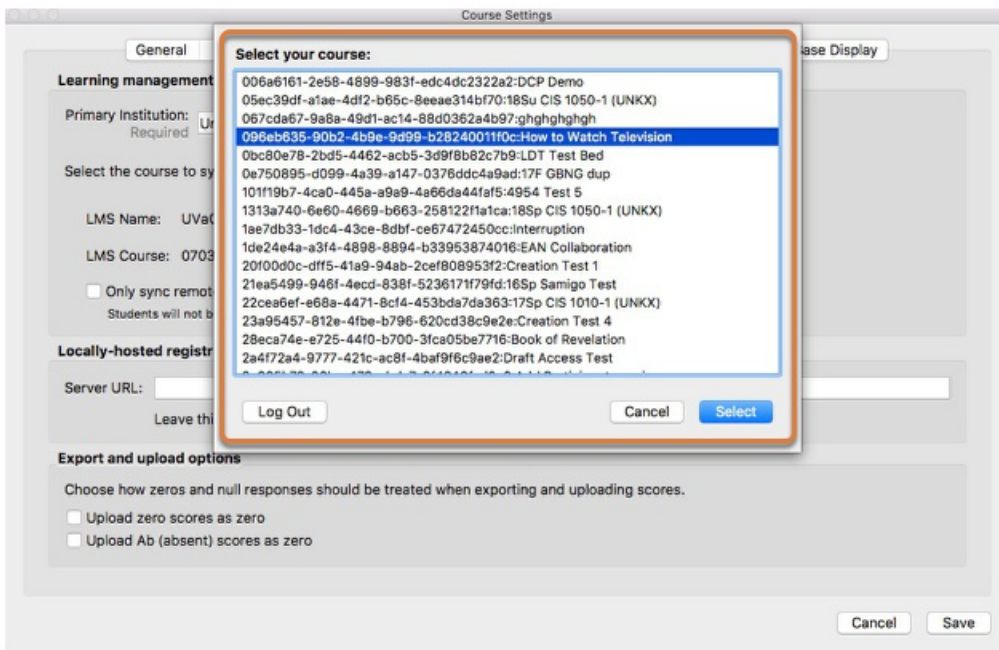
- LMS Username:** mjb5hd
- LMS Password:** No Password, Single Sign On Enabled.
- Security Key:** AWxDzqQHdq|k (with a 'What is this?' link)
- Save my credentials and automatically log me in to my LMS
- 

The background window shows sections for 'Learning management', 'Locally-hosted registration', and 'Export and upload options'.

Enter your computing ID into the *LMS Username* box, paste your SSO Security Key from the iClicker tool in UVACollab into the *Security Key* box, and click **Log In**.

**i** If you'd like to save your computing ID and Security Key so that you don't have to enter them each time, select **Save my credentials and automatically log me in** before clicking **Log In**.

Select the course in the list, then click Select.



Click on the correct course to select it, then click Select.

Click Save.

Course Settings

General Registration Mobile **Gradebook** Roll Call Toolbar Scoring Results Base Display

**Learning management system (LMS)**

Primary Institution:  [Can't find your institution?](#)  
Required

Select the course to sync your i>clicker gradebook roster and scores:

LMS Name: UVaCollab

Only sync remote registrations with students in your LMS  
Students will not be able to share remotes.

**Locally-hosted registration database**

Server URL:   
Leave this field blank unless otherwise directed by your campus administrator.

**Export and upload options**

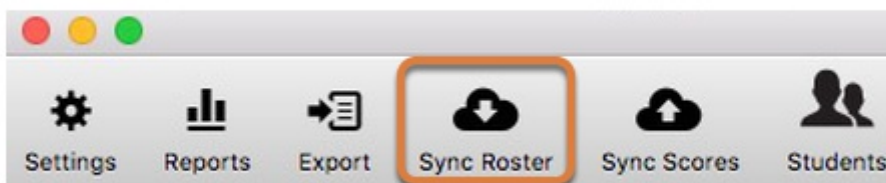
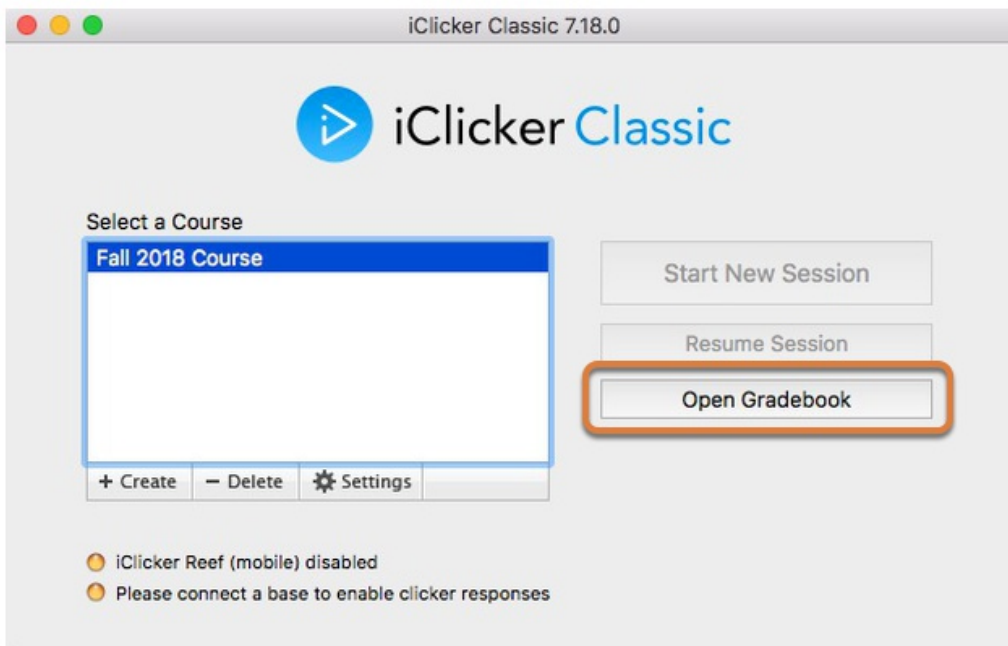
Choose how zeros and null responses should be treated when exporting and uploading scores.

Upload zero scores as zero  
 Upload Ab (absent) scores as zero

Your selected course will now be listed on the page. Click Save to save your changes.



Open the gradebook, and click Sync Roster to sync your roster.



You will return to the startup screen in iClicker Classic. Click on the course to select it, then click **Open Gradebook**. In the list of options at the top of the gradebook, click **Sync Roster** to sync your course in iClicker Classic with the membership of your site in UVACollab.